Lomira QuadGraphics Community Library

Computer and Internet Use Policy

The Lomira QuadGraphics Community Library Library strives to deliver quality informational services, both traditional and innovative, for all ages, needs and backgrounds. It seeks to ensure its patrons have the right and means to free and open access to ideas and information, which is fundamental to a democracy.

The Internet offers access to a wealth of material that is personally, professionally and culturally enriching to individuals of all ages; however, it also enables access to some materials that may be inaccurate, offensive and/or illegal. Responsibility for selection of sites visited and links followed rests with the user and not with the Library.

The Lomira QuadGraphics Community Library affirms the right and responsibility of parents/caregivers to determine and monitor their children's use of the internet and assumes no responsibility for its use by children. Parents/guardians are encouraged to educate their children as to what is and is not acceptable when using the internet. Children younger than eight (8) years of age should be supervised by a parent or caregiver at all times when using a library computer.

The safety and security of patrons, especially minors, when using electronic mail, instant messaging, social networking sites, or other forms of direct electronic communications are important to the Library. Any unlawful activity will be reported to the proper authorities. Patrons are asked to report any inappropriate behavior they may experience when using the above listed forms of communication to library staff.

The Lomira QuadGraphics Community Library provides public internet workstations, as well as wireless internet connectivity for patrons using their own hardware. Patrons accessing the internet on library-owned workstations must have a library card in good standing issued by a Monarch Library System member library for access. Patrons who reside outside the Monarch Library System will each be issued a guest access. Children must have a card signed by their parent or guardian for permission and responsibility to use the computer.

Computer sessions last one (1) hour, with possible extensions, if there is at least one (1) other public computer vacant. If all public computers become full, the longest session will end.

The Library charges for printing on a donation basis. Patrons are encouraged to save files on personal portable storage devices. Patrons cannot save files onto the library's hard drives. For privacy and security purposes, patrons should log out of their session when finished with their work. Library staff will resolve hardware or software problems within the time constraints of their other duties.

Certain types of behavior will not be tolerated by persons using computers within the Library, including, but not limited to:

1. Display of sexually explicit, violent or any other sites inappropriate for viewing in a public setting;

2. Harassment of other users or violation of their privacy;

3. Libeling, slandering or maliciously offending other users;

4. Disclosing or disseminating unauthorized personal identification information;

5. Violation of copyright laws or software licensing agreements, including duplicating of library software;

6. Attempting to crash, hack, degrade performance or gain unauthorized access to the Lomira QuadGraphics Community library computer system, the Monarch Library System servers, or to any other computer system or network;

7. Damaging equipment or deleting software or data belonging to the Library or other users;

8. Distributing unsolicited advertisement.

Failure to comply with this policy or with library staff directions may result in the loss of internet and/or library privileges. Illegal use of the computers may be subject to prosecution by local, state or federal authorities in civil or criminal matters.